

OBJECTIVE

To obtain a challenging position utilizing my skills and experience as Medical Coder

SKILLS

Analyze Medical Information from Patient's Medical records, Assign Appropriate Medical Codes for insurance reimbursement, Collect and enter Data, Organize and do skillful Correspondence in reference to Medical Records
Perfect knowledge of coding in Anatomy, Physiology, Pathology, Bacteriology, Pharmacology, Medicine, Surgery, Pediatrics, Ob/Gyn, Orthopedics, Radiology, Dermatology, Orthopedic, Anesthesiology
ICD-9CM, CPT, HCPCS, FAY BRAWN, DRG, Excellent skill for **inpatient** and **outpatient** coding including ER, SDC (ASC), Clinical and **Medicare** cases

COMPUTER SKILLS

3M ENCODER, MEDISOFT, MEDITEK, OPUS, INVISON, MS-Word, MS-Excel MS Access, Email, Web Browser
20 years' skill of Medical Terminology, Medical Diagnosis and Procedures, Typing: 40 WPM, Ten key-Experienced

EDUCATION

Master in Medicine in OB/GYN (India)
Certified Coding Specialist (AHIMA)
Certified Coding Associate CCA(AHIMA)
Certified Medical Coding course, ESGV ROP, Glendora. CA
Certified Medical Assistant, Biller and Coder, ESGV ROP, Glendora CA
Registered Medical Assistant (REG.NO.1496603) By (A.R.M.A) USA

SELECTIVE WORK EXPERIENCE

Medical Coder: Corona Regional Medical Center, Corona, CA **05/2006 - Present**

Inpatient Coder: Assign Codes for Inpatient cases including all specialties and Medicare cases.
Queries the physician, review and audit the Medicare cases.
Outpatient Coder: Assign codes for ER, ASCs, Clinical and Outpatient surgeries cases

Medical Coder: Medworks Office Solutions, West Covina, CA **01/04 - Present**

Identify and Assign Code ICD-9CM, CPT, HCPCS for Outpatient, Urgent care, Ambulatory Surgery, General Surgery, Orthopedic, Ob/Gyn, Ophthalmology, Dermatology, Pediatrics, Anesthesiology, Radiology
Coder for Los Alamitos Surgery Center CA, Summit Surgical Center CA, Beverly Hills Doctors Surgery Center CA, Aesthetic Surgery Center CA, and other Physicians of all Specialties through Medworks Office Solutions

Medical Record & Transcription Clerk: Riverside Community Hospital, Riverside CA **11/2005-05/2006**

Assemble the charts, work as Physician liaison, Transcription clerk, organize and file the charts

Medical Record Clerk: San Dimas Community Hospital, San Dimas, CA **9/04 - 11/2005**

Assemble the charts, work as Physician liaison, Transcription clerk, organize and file the charts

Medical Record Clerk & Back Office Assistant: Radwan A. Badawi, M.D, Glendora, CA **05/04 -08/04**

Assemble the charts, work as Physician liaison, Transcription clerk, organize and file the charts
Taking Medical history of the patient, Assist Physician for Patients examination
Assist in minor surgical procedures
Coded appropriate Diagnosis and Procedures for reimbursement

Chief Medical Doctor: Dipali Hospital Himatnagar, India **1982-2003**

Clinical Examination, Diagnosis, Treatment of patients, Perform all Ob/Gyn operations
Assigned and settled regular and rejected health insurance claims
Reviewed the diagnosis and procedures performed, their coding and billing for health insurance claims
Executed the duties as Authorized Medical Insurance Service Provider

ACHIEVEMENTS/AWARDS/VOLUNTEER SERVICES

Volunteer: San Dimas Community Hospital, San Dimas, CA
Worked as Medical Administrative Officer in County Hospitals, and rural centers
Attended free diagnostic camps, performed and assisted major, minor surgeries
Life Member of Red Cross Society, Founder member of Rotary Club